



## YOUR EARLY YEARS HIVE SNAPSHOT

26 February 2024

Upcoming task	Who should do it?	What do I need to do?	When do I need to do it?
AIM Level 5 Equipment Transfer of Ownership (TOO)	All services in possession of AIM5 equipment due to be transferred.	Consult the 'how to' guide on the Early Years Hive for help.	Transfer of ownership process opens: Monday 26 February.
National Childcare Scheme (NCS) Returns	Services offering NCS 2023/24.	Complete weekly attendance returns for the previous week on the Returns page of the Early Years Hive.	<ul style="list-style-type: none"> <li>19-25 February returns due Tuesday 27 February.</li> <li>26 February - 3 March returns due Tuesday 5 March.</li> </ul>
Better Start Continuous Professional Development (CPD) Training	Any staff taking part in CPD training.	<ol style="list-style-type: none"> <li>1) Create a directory account.</li> <li>2) Self-enroll in training through LMS using your own account.</li> </ol>	Before completing training.
Building Blocks Expansion Grant Application Window Open	Partner services who wish to avail of the grant and meet the minimum criteria.	<ul style="list-style-type: none"> <li>• Review grant terms and complete application on the Early Years Hive: See Programmes - Building Blocks Application.</li> <li>• Full information available in the Application Guidelines.</li> </ul>	<ul style="list-style-type: none"> <li>• Training on 29 February and 1 March (see Early Years Hive for details).</li> <li>• Application deadline: Wednesday 3 April 2024.</li> </ul>
Expenditure Return Required for Playing Outside Grant (POG) 2021	Services that received the POG grant.	If your service is subject to a verification check, relevant documentation (e.g. supporting invoices, bank statements) must be submitted on the Early Years Hive return portal.	Open 21 February 2024 to 21 March 2024 for completion by your registered Primary Authorised User (PAU).

The above tasks are for general guidance only. You may have additional tasks outstanding. Please check the announcements page and notifications page of the Early Years Hive regularly.

You might have missed:	Who is it relevant to?	Where can I find it?
National Childcare Scheme (NCS) Change in Ending Claims	Services offering NCS 2023/24: From 17 February a significant change was made to the Early Years Hive regarding ending NCS claims.	Refer to the announcement section on the Early Years Hive for more information.
Notice regarding the upcoming referendum on the 8 March 2024	Services located on school premises.	Refer to the announcement section on the Early Years Hive.
National Childcare Scheme (NCS) Increase in Subsidies	Services offering NCS 2024/25: From 2 September, the minimum rate for NCS subsidies will increase. Awards will be recalculated and updated.	Refer to the announcement section on the Early Years Hive.