



# YOUR EARLY YEARS HIVE SNAPSHOT

29 January 2024

Upcoming task	Who should do it?	What do I need to do?	When do I need to do it?
<b>National Childcare Scheme (NCS) returns</b>	Services offering NCS 2023/24	Complete weekly attendance returns for the previous week on the Returns page	22-28 January returns due Tuesday 30 January  29 January - 4 February returns due Tuesday 6 February
<b>Finance and Impact Returns (FIRs) for December 2023</b>	All applicable users	Complete and submit FIRs (including info for September-December 2023, inclusive) through Pobal Online	Submission deadline is Friday 2 February at 5:00pm
<b>Scheduled Maintenance to the Early Years Hive</b>	All Early Years Hive users	Note that the portal will be unavailable for a short amount of time during this maintenance	Thursday 1 February at 6:00pm (lasting approximately 15 minutes)  Provisionally scheduled for Thursday 8 February as well
<b>February Core Funding Review &amp; Confirm</b>	Partner services that have submitted their original Core Funding Application Module on or before the 31 January 2024	1) Ensure most recent Core Funding application / application change is at 'approved' 2) Complete Review & Confirm	Review & Confirm window open 1-12 February

The tasks above are for general guidance only. You may have additional tasks outstanding. Please regularly check the announcements page and the notifications page of the Early Years Hive.

You might have missed:	Who is it relevant to?	Where can I find it?
<b>AIM Level 1 Applications</b>	All services with new and existing LINC graduates that have not submitted an AIM Level 1 2023 application.	Apply for the 2023/2024 programme call via the Early Years Hive, where you will also find the Applicant guidelines.
<b>AIM Level 5 Equipment Transfer of Ownership (TOO)</b>	All services in possession of AIM5 equipment due to be transferred.	Transfer of ownership process to open late February 2024. Consult the 'how to' guide on the Early Years Hive for help.