



# YOUR EARLY YEARS HIVE SNAPSHOT

15 January 2024

Upcoming task	Who should do it?	What do I need to do?	When do I need to do it?
<b>National Childcare Scheme (NCS) returns</b>	Services offering NCS 2023/24	Complete weekly attendance returns for the previous week on the Returns page	8-14 January returns due Tuesday 16 January  15-21 January returns due Tuesday 23 January
<b>Finance and Impact Returns (FIRs) for December 2023</b>	All applicable users	Complete and submit FIRs (including info for September-December 2023, inclusive) through Pobal Online	Submission deadline is Friday 2 February at 5:00pm
<b>Scheduled maintenance to the Early Years Hive</b>	All Early Years Hive users	Note that the portal will be unavailable for a short amount of time during this maintenance	Thursday 1 February at 6:00pm (lasting approximately 15 minutes)  Provisionally scheduled for Thursday 8 February as well

The tasks above are for general guidance only. You may have additional tasks outstanding. Please regularly check the announcements page and the notifications page of the Early Years Hive.

You might have missed:	Who is it relevant to?	Where can I find it?
<b>Core Funding Applicant Guidelines Update</b>	All Core Funding Partner Services	Core Funding documents page on the Early Years Hive
<b>Core Funding – Income and Expenditure Materials and Videos</b>	All Core Funding Partner Services	Core Funding documents page on the Early Years Hive