Commencement of **Unannounced** Onsite Compliance Inspections- May 2022

Dear Service Provider,

Further to the commencement of onsite Compliance Inspections earlier in the Programme Year we wish to notify you that inspections are moving from announced visits and returning to the usual **unannounced** visits from Monday the **30May 2022.**

With most of the public health restrictions linked to the Covid-19 pandemic having been lifted, compliance visits will return to being unannounced.

To assist Service Providers in preparing for the compliance inspections the following guidance documents are available on the Hive under the [Resources section](https://earlyyearshive.ncs.gov.ie/downloads/):

* [NCS Compliance Checklist](https://earlyyearshive.ncs.gov.ie/NCS-compliance-checklist.pdf)
* [NCS Compliance Service Provider Guide](https://earlyyearshive.ncs.gov.ie/NCS-compliance-service-provider-guide.pdf)
* [NCS Post Inspection Rectification Actions](https://earlyyearshive.ncs.gov.ie/NCS-post-inspection-rectification-actions.pdf)
* [ECCE Compliance Checklist 2021-22](https://earlyyearshive.ncs.gov.ie/ECCE%20-compliance-checklist-2021-22.pdf)
* [ECCE Compliance Guide for Service Providers 2021-22](https://earlyyearshive.ncs.gov.ie/ECCE-compliance-guide-for-service-providers-2021-22.pdf)

The following Guidance documents are available on PIP resources under the CCSP Saver Programme heading:

* [CCSP Compliance Checklist 2021-2022](https://pip.pobal.ie/Shared%20Documents/CCSP%20Compliance%20Checklist%202021-2022.pdf)
* [Compliance Guide for Service Providers for CCSP Saver Programme 2021-2022](https://pip.pobal.ie/Shared%20Documents/Compliance%20Guide%20for%20Service%20Providers%20for%20CCSP%20Saver%20Programme%202021-2022.pdf)

It is important that all information required to conduct the checks is collated in advance and is easily accessible at all times to facilitate a potential unannounced visit. This will assist the progression of the visit, should an unannounced inspection occur.

It is important to note that a non-admittance to a service or non- availability of records for programme checks will result in a non-compliance outcome and follow up visit.

City/ County Childcare Committees continue to be available to support services with any compliance related queries for any Department funded programme.

We want to take this opportunity to thank services in advance for their continued co-operation with compliance checks.

Regards

Compliance Teams

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